

# Art History and Visual Culture Program Criteria for Transfer Credit

*Revised 3.2022*

For off-campus courses in this field to qualify for college graduation credit, students must provide the Office of the Registrar the required documentation in a timely manner. It is the responsibility of each student to apply for such credit.

For transfer credit to satisfy Denison's general, graduation requirements, the course must be taught in an accredited post-secondary institution recognized by the Office of the Registrar. The course must meet minimal thresholds of content, organization, and pedagogy as evidenced across the broad fields of art and architectural history and visual culture. These include:

- The course material should approximate the breadth, depth, and critical engagement of courses taught in Denison's AHVC program
- The course should have a discernable conceptual framework
- Course readings and a minimum number of writing assignments of various types and lengths should support the course's conceptual frame

Students must submit basic course information from the relevant school or off-campus program to the current chair of the Art History and Visual Culture program to obtain approval. A syllabus for the course is a suggested, helpful addition to this course information.

For transfer credit to satisfy Denison's 'A' Fine Arts GE requirement, or other department/program minors or majors, the off-campus course must meet the following criteria for approval by the current chair of the Art History and Visual Culture program, in consultation with program faculty. It is strongly suggested that students seeking 'A' GE credit provide a syllabus for the course to the AHVC chair. **Not providing a syllabus slows the process and reduces the likelihood of AHVC program approval.** In addition, these criteria must be met by such a course:

- The course material should approach the breadth, depth, and critical engagement of courses taught in Denison's AHVC program
- The course should have a discernable conceptual framework
- The course readings should be substantial and support the course's conceptual frame
- Course assignments should include critical writing of at least 8 pp. or its equivalent—and preferably more--going beyond journaling, brief reports, and the like
- Critical writing should constitute a minimum of 30% of the course grade

For transfer credit to satisfy Denison's AHVC program major or minor requirements, the course must meet the following criteria for approval by the current chair of AHVC, in consultation with program faculty. **A syllabus is required to be supplied to the current chair for students**

**seeking major/minor credit.** Not providing a syllabus will prevent AHVC program approval. In cases where a syllabus is not available before the off-campus program starts, preliminary approval for transfer credit may be extended by the program chair pending submission of a syllabus upon completion of the off-campus study experience. In addition, these criteria must be met by such a course:

- The course material should approximate the breadth, depth, and critical engagement of courses taught in Denison's AHVC program
- The course should have a discernable conceptual framework
- The course readings should be substantial and support the course's conceptual frame
- Course assignments should include critical writing of at least 10 pp. or its equivalent—and preferably more--going beyond journals, brief reports, and the like
- Critical writing should constitute a minimum of 40% of the course grade
- In cases where the course content and structure is acceptable but does not provide sufficient critical writing, a subsequent 1-2 credit Directed Study (or an additional 1 credit in association with an AHVC course) with a faculty member in AHVC may be required upon return to campus to earn major/minor transfer credit
- All such decisions regarding major/minor transfer credit are made at the discretion of the AHVC program and the current chair, and their decisions are final
- AHVC majors/minors contemplating applying for transfer credit for courses from off-campus study **must** begin the application process **before** going off-campus
- As stated in the current AHVC major checklist: "...no more than two courses taken at institutions other than Denison (including off-campus programs) can count toward the AHVC major or minor"

All judgments of transfer credit are up to the faculty of the Art History and Visual Culture program as coordinated by the current chair. The program's decisions are final.

For questions or additional information please see the current program chair, Prof. Karl Sandin, Byrant 502, sandin@denison.edu