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Introduction

Foreword
Denison University is an educational community that prizes intellectual excellence and integrity. At Denison, students participate in an academic experience under the guidance of a faculty deeply devoted to teaching and actively engaged in advanced research and scholarship. The residential nature of this community permits learning to continue beyond the classroom.

Denison regards its students as moral agents who are capable of assuming primary responsibility for conducting their lives and making their decisions. Central to the mission of the University is the continual development of a community of respect, in which the principles of human dignity and ethical integrity are paramount. Rational dialogue and discourse determine the character of our interaction with each other.

Denison expects all members of the academic community to engage each other with mutual respect, compassion, and a deep appreciation for all of the cultural, racial, ethnic, sexual, religious, and economic differences that comprise the richness of our community.
The Student Handbook is not a contract. It is provided with the intention of including in one location current information and resources for student life at Denison. In it you will find a description of the various offices, services, and resources, as well as the policies and regulations that govern life at the University. All students are responsible for reading and knowing the policies and regulations of the University.

As you embark upon your collegiate journey at Denison, we trust that this Handbook will serve you well as a guide.

Alexander R. Miller, Ed.D.
Vice President for Student Development

**Campus Compact**

*Denison University is a community where individuals respect one another and their environment*

Each of us possesses a full range of rights and responsibilities and foremost among these is a commitment to treat each other and our environment with unconditional respect. With mutual consideration and trust, our community will thrive as a place of liberal learning and humane life.

- As a university, we value learning and scholarly work.
- As a community, we share common purposes, governance, bonds, and traditions.
- We treat each other with respect. Civility is a cornerstone of our community.
- We value our campus and respect our environment.
- We respect individuality. We celebrate diversity as a strength from which we grow and learn from one another.
- All interactions, academic and social, are characterized by integrity.
- We take responsibility for acting in accordance with our community's standards and rules, and for reporting violations of those standards and rules.

**Nondiscrimination Policy**

Denison University does not engage in discrimination in its educational, extracurricular, athletic, or other programs or in the context of admissions or
employment, against students, employees, or prospective employees, on the basis of race, color, religion, ethnic or national origin, age, disability, sex, gender, gender identity, gender expression, sexual orientation or veteran status. The University complies with the requirements of Title VI and Title VII of the Civil Rights Act of 1964, The Age Discrimination in Employment Act of 1967 as amended, the Rehabilitation Act of 1973, Title IX of the Educational Amendments Act of 1972, the Veterans Readjustment Act of 1974, the Americans with Disabilities Act of 1990, the Drug-Free Workplace Act of 1988 and Drug-Free Schools and Communities Act Amendments of 1989, the Family and Medical Leave Act of 1993, and all other applicable federal, state, and local statutes, ordinances, and regulations.

Title IX prohibits discrimination on the basis of gender. Sexual harassment and sexual violence are forms of discrimination prohibited under Title IX. Title IX violations may be referred to the Title IX Coordinator or Coordinator of Civil Rights Compliance.

Title IX Coordinator
Stephanie Jackson
Office of Sexual Respect
409 Slayter Union
100 W. College Street
Granville, OH 43023
740-587-6728
jacksonsa@denison.edu

Deputy Title IX Coordinator for Staff
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Deputy Title IX Coordinator
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Statement on Academic Freedom

Denison University actively promotes the free expression and exchange of ideas. Academic freedom is essential to the aims of higher education and to the University’s goals of fostering critical thinking, moral discernment, and active citizenship among its members. It is the responsibility of the faculty and the administration to protect academic freedom. Furthermore, because Denison is a residential, liberal arts college, academic freedom must be extended to all members of the university community in the broadest of contexts. Indeed, academic freedom is a core value of liberal education and is essential to the transformative power of that education promised in our mission statement.

Academic freedom is the right of all members of the University to exercise the broadest possible latitude in speaking, writing, listening, challenging, and learning. It applies to opinions and inquiry regarding political, cultural, religious, scientific, and social matters, as well as to those regarding the University itself and its policies. Academic freedom is especially critical in the classroom, in research and publication, and in all educational activities.

Academic freedom applies to views and ideas that most members of the University may consider mistaken, dangerous, and even despicable. The ideas of different members of the University community will often conflict, but it is not the proper role of the University to shield individuals from ideas and opinions they find unwelcome, disagreeable, or offensive. Although the University values civility, and although all members of the University community share the responsibility for maintaining a climate of mutual respect, concerns about civility and mutual respect can never be used as a justification for limiting discussion of ideas, however offensive or disagreeable those ideas may be to some members of the community.
Academic freedom does not, of course, mean that individuals may say whatever they wish, whenever they wish. The University may prohibit expression that violates the law, defames specific individuals, constitutes a genuine threat or harassment, or unjustifiably invades substantial privacy or confidentiality interests. These limitations, however, are narrow exceptions; it is vitally important that these exceptions never be used in a manner that is inconsistent with the University’s commitment to a free expression of ideas.

Members of the University community must act in conformity with the principle of academic freedom. Although members of the University community are free to criticize and contest the views of others, they may not obstruct or otherwise interfere with the freedom of others to express views they reject. To this end, the University has a solemn responsibility not only to promote a lively and fearless freedom of debate and deliberation, but also to protect that freedom when others attempt to restrict it. Such an open exchange of ideas is essential to liberal education.

* Portions of this statement are from the University of Chicago Report of the Committee on Freedom of Expression. University Offices, Services and Resources

COVID-19 ADDENDUM – Community Expectations

The COVID-19 pandemic warrants unique considerations of our care for one another and support of community values of respect and safety. Students are expected to comply with University directives, guidance, and practices of physical distancing, mask wearing, off-campus travel, visitors or guests, and other University expectations adapted for the current public health context.

Agreements, guidelines, protocols and policies related to COVID-19 may be found at reopen.denison.edu and include links to the following:

- **Updated Code of Student Conduct:** Contains an addendum on community expectations during the time of COVID-19, underscoring the importance of adhering to community health and safety guidelines.
- **Community Care Agreement**
- **Student Facemask Guidelines**
- **Student Testing, Tracing, Isolation and Quarantine Protocols:**
- **Visitor Policy**
- **Student Travel and Off Campus Guidelines**
- **Symptom Monitoring Requirement**
- **Pre-Arrival Self-Quarantine requirement**
- **Hot Spot COVID-19 testing requirement**

- **COVID-19 education module:** All students will be required to complete online education regarding COVID-19, the importance of and effective practices for mask wearing, physical distancing, hand washing, etc.

- **Social life education:** Social life expectations and guidelines related to everything from how many people can be in a residence hall room to very specific rules around the size of and activities permitted with regard to group socializing may be found at reopen.denison.edu.

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**The Division of Student Development**

*Slayter 409*

Alexander R. Miller, Ed.D.  
Vice President for Student Development  
millerar@denison.edu, (740) 587-6208

Julie Tucker  
Associate Vice President, Director of Research  
tuckerj@denison.edu, (740)587-5575

Holly Breymaier  
Executive Assistant to the Office of Student Development  
breymaierh@denison.edu (740)587-6208

Bill Fox  
Dean of Students  
foxw@denison.edu, (740)587-6765

The Division of Student Development provides a wide array of services, programs, and advising for students. The Division of Student Development includes Academic Resource Center; Alford Community Leadership & Involvement Center; Campus Safety; Dean of Student Leadership & Community Engagement; Dean of Students; First-Year Program; International Student Services; Multicultural Student Affairs; Office of Community Values & Conflict Resolution; Office of Gender & Sexuality; Red Frame Lab; Religious & Spiritual Life; Residential Communities; Sexual Respect and Title IX; Student Housing Operations & Planning; Student Leadership & Community Engagement; Wellness Education; and The Wellness Center.

The deans and directors in the offices within the Division of Student Development serve in a number of capacities to assist, counsel, and advise students in all aspects
of their life at the University. They are available to discuss personal and academic problems and issues with students, and to assist students in availing themselves of the various resources and programs of the University. They are also responsible for implementation and evaluation of programming, the administration of policies governing student life, and they act as advisors for numerous campus organizations and participate in the general governance of the University.

For more information, go to http://denison.edu/campus/student-development

**Academic Resource Center**
The Academic Resource Center (ARC) located in 020 Higley Hall offers programs and services specifically designed to help all students improve their overall academic performance and ultimately achieve personal academic excellence. As a supplement to faculty advising, professional staff meet with students on an individual basis concerning academic matters as well as study strategies and time management development. ARC Ambassadors, peer staff in representing the Academic Resource Center, are available for additional academic mentoring support. During the 3rd week of the fall semester, ARC sponsors the workshop series series "S.O.A.R. Flight School" (Strategies, Organization, & Academic Resources), a four-day focus on collegiate level study strategies and academic engagements. The Center collaborates with other units at the college to provide additional programming and resources. Free subject-based peer tutoring is also available to all students on a first-come, first served basis in most subjects. Students can request tutors at www.denison.edu/requestatutor The Academic Resource Center coordinates the delivery of accessibility services for students with documented disabilities including requests for reasonable accommodations. Students must request reasonable accommodations on a semester by semester basis.

Please call 740-587-6666 or email arc@denison.edu for assistance or reasonable accommodations. Note: The Academic Resource Center has limited hours during June and July.

For more information, go to: https://denison.edu/academics/support

**Alford Community Leadership & Involvement Center**
The Alford Community Leadership & Involvement Center supports the mission of the University by providing co-curricular learning opportunities that foster interpersonal and intrapersonal growth, as well as the acquisition of practical competencies and critical thinking skills. The Center is responsible for five major areas of student life: campus organization support, leadership programs development, fraternity and sorority life, Denison Community Association, and major events programming.
For more information, go to https://denison.edu/campus/get-involved

**Athletics, Club Sports and Recreation Facilities**
The University is committed to a broad-based program of intercollegiate athletics, sponsoring 24 varsity sports -- 13 for women and 11 for men. A wide variety of club and intramural sports, fitness classes and exercise facilities are available to accommodate interest levels of all students. The newly renovated and expanded Mitchell Center is the centerpiece of athletics and fitness at Denison.

Please go to https://denisonbigred.com for complete information about athletics at Denison.

**Business Affairs**
Business Affairs provides oversight for various services for students including: Purchasing, Contract Review, Dining Services (including meal plan exemptions), Bookstore, Vending, Satellite Television and Office and Mail Services.

For more information, go to https://denison.edu/campus/administrative-services

**Campus Safety**
The Office of Campus Safety is a professional public safety organization providing quality community safety services and innovative programs. The office is a student-centered, community-focused, public safety organization focused on using communication and education to foster strong relationships as the first tool in cultivating a safe community. The Office of Campus Safety has a staff of professionally trained community service officers, communications officers and student staff. Officers are on duty 24 hours seven days a week and are trained in best practices of community policing, CPR, Automatic External Defibrillator, First Aid, self-defense, and tactical communication, among other topics.

For additional information and required consumer information regarding Campus Safety, go to https://denison.edu/campus/safety

**Consumer Information**
In accordance with federal regulations set forth by the Higher Education Act of 1965, as amended, Denison University's required Consumer Information can be found online at https://denison.edu/consumer-information

**Dean of Students**
The Dean of Students works closely with the Vice President for Student Development and the staff of the division in supporting student success. Students visit the Dean to discuss matters related to persistence, withdrawal, medical leave of absence and reinstatement; questions or concerns about campus issues; suggestions for improving the student experience, navigating university policies and processes; DCGA organization advising matters; and personal goals. The Office of the Dean of
Students coordinates responses to CARE (Blue Whistle) referrals, and considers and responds to formal student complaints as described in the Student Consumer Complaint Policy at https://denison.edu/forms/student-consumer-complaint-policy. For more information, go to https://denison.edu/campus/dean-of-students.

**Dining Services**
Denison University Dining Services offers healthy and sustainable dining options that cater to the needs of the campus community. Students will find quality, variety, value, healthy nutritious options, and convenience in all of the dining locations on campus.

To learn more about locations, hours of operation, daily menus, and other Dining Service offerings, go to https://denison.edu/campus/dining or log into MyDenison and select the Dining Channel under the Campus Resources Tab. Meal plan options may be viewed at https://denison.edu/campus/dining/student-meal-plans.

**Financial Aid and Student Employment**
The Office of Financial Aid offers a variety of financial aid programs to help students with their educational expenses. Scholarships, grants, loans, and work study opportunities are available for those who qualify.

Additional information on financial aid and consumer information is available at https://denison.edu/campus/finances. For more information on student jobs and to search for openings, please visit: MyDenison » HR and Employees » Student Jobs.

**Facilities Services**
Facilities Services is responsible for maintaining campus grounds and buildings and also coordinates telephone services for the campus. For more information or to submit a work order, log in to MyDenison, select Campus Resources, and Facilities Services.

**Financial Wellness Office**
The Financial Wellness Office is here to provide timely and accurate financial information. We are available to all students in development of their personal financial knowledge and skills to manage their financial resources effectively for a lifetime of financial well-being. Our office provides one-on-one financial coaching and students can schedule appointments for a variety of finance-related topics. Group presentations, campus wide programs, and online financial literacy platforms are also available.

For more information about the office, how to schedule appointments and other services please visit, https://my.denison.edu/campus-resources/financial-wellness.
For financial emergency support please visit the Financial Resources page. Departments across campus offer support for a variety of needs, https://my.denison.edu/campus-resources/financial-resources-for-students

First-Year Program
The First-Year Program office coordinates academic and co-curricular programs and services for first-year students, including Advising Circles, academic advising, academic and adjustment counseling, and summer orientation programs, among others.

The Dean of First-Year Students is available to meet with students on a wide range of issues, including academic performance issues, personal adjustment problems, and other matters of concern.

For more information, go to https://denison.edu/campus/first-year

Information Technology Services
Information Technology Services (ITS) provides a wide range of technology services to students, faculty, and staff. Key services include campus-wide WiFi, collaborative learning technology in classrooms and labs, web-based services (e.g.; MyDenison, Denison Apps, and the NoteBowl social learning platform), select software for installation on personally-owned computers, online and in-person training, technology equipment for checkout at the Circulation Desk in the Library (e.g.; Chromebooks, digital still & video cameras, audio recorders, etc.), and much more. The ITS Service Desk is available to support students with technology questions and issues. A staff of ITS professionals and skilled student employees are equipped to provide support. For more information on the ITS Service Desk, please visit: https://denison.edu/campus/technology/service-desk

By using Denison technology services, students agree to abide by Denison’s Acceptable Use Policy (https://denison.edu/forms/acceptable-use-policy). All technology policies can be found under the Information Technology Services “Important Policies” page in MyDenison’s Campus Resources.

Knowlton Center for Career Exploration
The Knowlton Center for Career Exploration strives to effectively support Denison students and recent graduates to actively explore their curiosities, identify possibilities and build the skills necessary to successfully pursue their goals post-Denison. Through career exploration, networking opportunities, job and internship searching, application assistance, and graduate school preparation, Knowlton Center Career Coaches can help students every step of the journey. Students are encouraged to visit the Center early and often, participate in unique programming and utilize career technology and resources. To access digital resources, search and apply for jobs and internships, register for events, schedule career coaching
appointments and more, log in to the Knowlton Center’s online career platform, Handshake at https://denison.joinhandshake.com/login

For more information about the Knowlton Center, visit https://denison.edu/career

Libraries
As the place where the disciplines meet, Denison Libraries help people ask the right questions as they discover and build knowledge. We are committed to connecting people with ideas. Two dozen librarians and staff members help students find and assess resources in all formats; they meet with students one-on-one, and often teach classroom sessions on library research. In conjunction with the first-year Advising Circles program, all students are assigned a “Personal Librarian” in September, so there’s always someone they can approach, call, text or email to get help.

Throughout our 7 floors, the library has a variety of spaces that support quiet study as well as collaborative work. We offer access to over 500 databases and 26 million electronic articles from wherever you are. While we hold over half a million volumes in our building, we also have strong consortial partnerships that allow quick access to the resources of 120 higher ed members of OhioLINK, more than 46 million items.

Via our University Archives and Special Collections and our digital programs, students can use primary source materials for original research. See, for example: https://exhibits.denisonarchives.org/exhibits.

For more information, see: https://denison.edu/campus/library

Lisska Center for Scholarly Engagement
The Lisska Center for Scholarly Engagement is Denison's fellowships office and a campus hub for programs that promote a culture of intellectual life on campus. Our mission is to (1) advise and support students and recent alumni applying for nationally and internationally competitive fellowships and scholarships; (2) coordinate Denison’s Summer Scholars program; (3) provide funding for student research and academic enhancement travel; and (4) support faculty in their role as scholars; and (5) sponsor a range of multidisciplinary programs and events.

For more information, go to the Lisska Center at https://denison.edu/academics/research/the-lisska-center-for-scholarly-engagement

Off-Campus Study
The Off-Campus Study Office guides students through the process of identifying global learning opportunities through short and long-term programs in the US and abroad. Students are encouraged to begin the process of planning for and proposing off-campus study as early as the second semester of their first year allowing ample time to explore options and plan academically for the experience. Denison
Seminars, credit-bearing, semester-long courses taught by Denison faculty often include an off-campus study component, as do summer faculty-led programs. Students may select from 200+ Denison-approved semester programs for study away as well as short term programs during the summer, January or May terms.

Off-Campus Study works closely with the Lisska Center for Scholarly Engagement to help students identify nationally competitive grants and fellowships for off-campus study, and with the Knowlton Center for Career Exploration for internships and post-graduate career opportunities.

For more information, go to https://globaltools.denison.edu/ or contact the Off-Campus Study Office at 740-587-6532.

**Office of Community Values & Conflict Resolution**
The Office of Community Values and Conflict Resolution (OCVCR) resolves interpersonal and organizational conflict through fair, consistent, timely methods of resolution, and cultivates skills to help individuals work through conflict in healthy ways. We provide conflict coaching, education, and connections to campus and community resources to emphasize connections between individual choices and community well-being. Committed to restorative principles, we provide opportunities to resolve disputes through healthy confrontation of choices and honest dialogue. In doing so, we facilitate learning, redress of harm, and community. For more information, go to https://denison.edu/campus/conduct

**Office of Gender & Sexuality**
The Office of Gender & Sexuality exists to serve all students, with special attention to women, gender expansive, and LGBTQ+ students. We provide one-on-one advising and support for students, host programs, and provide leadership in areas of gender and sexual equity across the college. Through our work, we strive to explore the intersections of gender, sexuality, race, ethnicity, social class, ability, and/or national origin. Our student center (shared with Multicultural Student Affairs) is located in 402 Slayter Student Union and is open to all students.

For more information and access to some of our resources, visit https://denison.edu/campus/gender-sexuality.

**Office of International Student Services**
International Student Services (ISS) provides a variety of support for students from abroad, including a comprehensive pre-orientation program upon arrival, one-on-one academic advising, guidance in navigating social and personal challenges associated with living and learning in an unfamiliar culture, and advice regarding regulations, requirements and expectations pertinent to the nonimmigrant student visa. In partnership with teaching faculty, staff and the broader student community, we strive to enhance students’ educational opportunities, connect students to other campus resources (e.g.
career development, academic resources, multilingual learning support, and others) and promote intercultural exchange throughout our campus and local communities. The ISS team is co-located with the Off-Campus Study (OCS) team in Burton Morgan.

For more information, go to https://denison.edu/campus/international-students

**Office of Multicultural Student Affairs**
The Office of Multicultural Student Affairs supports the experiences of students academically, socially and culturally in concert with the mission of Denison University. MCSA is integral to creating venues for academic persistence, holistic wellness, cultural expression, identity development and creative innovation, to ensure Denisonians thrive and flourish in a global inclusive society. We build meaningful relationships across differences through cross-cultural engagement, educational enrichment and resource referral. Through our services, we seek to create a campus environment that engenders mutual respect among the student body across ethnic-racial, cultural, religious, gender, socioeconomic status, ability and sexual orientation lines. Collaborations, co-sponsorships and partnerships with faculty, staff and students are central to proactively implementing successful department goals to support the community as well as Denison University.

For more information, go to https://denison.edu/campus/multicultural-students

**Office of Sexual Respect**
The Office of Sexual Respect, overseen by the Title IX coordinator, provides the campus community with resources, support, trainings and educational opportunities designed to promote a healthy culture around relationships, intimacy, and gender/sexual identities and expressions. The Office achieves this by collaborating with faculty, other university offices, students, campus organizations, and outside organizations to create, execute, and offer workshops, campaigns, initiatives, varied support resources, and multiple support choices. Students may also come to the Office to discuss and report potential Title IX violations.

For more information, go to: https://denison.edu/campus/title-ix

**Provost**
The Provost is Denison’s chief academic officer. The Office of the Provost oversees the curriculum, the faculty, the Registrar, and the directors of the Athletics Department, Denison Museum, and Doane Library.

For more information, go to https://denison.edu/academics/provost

**Red Frame Lab**
The Red Frame Lab is Denison’s center for design thinking, entrepreneurship, and social innovation, located in the heart of the Slayter Student Union. Red Frame is home to workshops and opportunities that help students build skills in creative
problem-solving or provide them with opportunities to meet with and learn from entrepreneurs. When students and organizations have an idea or a problem to tackle, they can use the resources of Red Frame and work with Denison’s Red Frame Coordinator, Entrepreneurship Coach or Entrepreneur-in-Residence.

For more information, please visit: https://denison.edu/campus/entrepreneurship

Registrar
The Registrar’s office maintains student academic records, manages course registration, provides transcripts, confirms graduation, and issues diplomas.

For more information, go to https://denison.edu/academics/registrar

Religious and Spiritual Life
The Director of Religious and Spiritual Life has primary responsibility for religious life programming on the Denison campus. In recognition of our diversity, opportunities for interreligious experiences and dialogue are integral to the mission and program of this office. All students are welcome at The Open House, the home for Denison’s Center of Religious and Spiritual Life.

For more information, go to https://denison.edu/campus/religious

Residential Communities
Residential Communities works collaboratively with students in their residential spaces to build dynamic, resilient, and healthy communities by cultivating and sustaining strong peer-to-peer relationships that are grounded in Denison’s mission, in principles of leadership, civic engagement, and creative problem solving, and in practices of individual and community well-being.

For more information, go to https://denison.edu/campus/housing

Slayter Student Union
Slayter Student Union is an informal gathering place for students, faculty, and staff and home to campus offices and an auditorium, in addition to the following:

- Denison Bookstore
- Student Mailroom and package distribution
- Dining options including Slayter Market and the Nest
- Red Frame Lab

Student Accounts
The Student Accounts office is responsible for all university billing and for providing statements of account, in addition to handling student health insurance, Denison Dollars accounts, and more.

For more information, go to https://denison.edu/campus/student-finances

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**Student Housing Operations & Planning**
Student Housing Operations & Planning manages logistics and operations of the residence halls, and also serves to coordinate planning for physical improvements to, or new construction, of residential facilities.

The Student Housing office is located in Doane 102 and offers a variety of services for students such as managing housing assignments, updating address/phone numbers, offering ID services, providing assistance with residence room keys, facilitating room change requests, and supporting students who may be managing a roommate conflict.

For more information, log in to MyDenison, Campus Resources, Student Housing Operations & Planning

**Transportation**
Denison operates a free shuttle service that provides transportation to Columbus and surrounding areas for movies, dining, shopping, events, and more. A shuttle is also operated to the airport for break periods.

For information about shuttles and other transportation options, go to [https://denison.edu/campus/granville-and-beyond/transportation](https://denison.edu/campus/granville-and-beyond/transportation)

**Wellness Education**
The mission of Wellness Education is to empower Denison University students to develop healthy and responsible habits, attitudes, and lifestyles. The Student Wellness Education Coordinator organizes events, programs, and campaigns throughout the year designed to promote wellness and educate students about relevant college health topics such as responsible alcohol use, nutrition, sexual health, stress relief, and self-care.

For more information, go to [https://denison.edu/campus/health/programs](https://denison.edu/campus/health/programs)

**The Wellness Center**
The Wellness Center provides high quality, integrated health and wellness care to the Denison student community. Our team of health and wellness professionals includes psychologists, counselors, clinical social workers, physicians, nurse practitioners, registered nurses, health educators, and contracted nutritional and psychiatric service.

For more information, go to [http://denison.edu/campus/health](http://denison.edu/campus/health)
University Policies and Procedures

Important Academic Policies and Procedures

For a complete description of academic policies, please consult the Denison Catalog [https://catalog.denison.edu/](https://catalog.denison.edu/)

Important academic procedures can be found on the Registrar pages on MyDenison and at [https://denison.edu/academics/registrar](https://denison.edu/academics/registrar)

NOTE: Academic offerings, practices, and policies are subject to change in the event of exigent circumstances, including the ongoing COVID-19 situation.

**Academic Policies**

All students are required to review Denison’s academic policies. These include the Petition Policy, Absence Policy, Attendance Policy, and policies related to Student Classification, the Eligibility Rule, Credit Earned by Advanced Placement Testing, Recognition of Credit Earned Elsewhere, Grades Earned Elsewhere, Matriculation Requirements and requirements regarding participation in Commencement. These can be found at: [https://catalog.denison.edu/catalog/academic-program/academic-policies/](https://catalog.denison.edu/catalog/academic-program/academic-policies/)

Students should familiarize themselves with the Grading System and regulations related to Incomplete Grades, Satisfactory (“S grade”) Evaluation, and Repeating Courses. [https://catalog.denison.edu/catalog/academic-program/grading-system-evaluation/](https://catalog.denison.edu/catalog/academic-program/grading-system-evaluation/)

**Academic Standing**

The Course Catalog details Denison’s policies with regard to Academic Good Standing, Academic Warning, Academic Continued Warning, Academic Suspension, and Reinstatement following Academic Suspension. [https://catalog.denison.edu/catalog/academic-program/academic-standing/](https://catalog.denison.edu/catalog/academic-program/academic-standing/)

**Academic Grievance**

The assessment of student academic performance, including the assignment of particular grades, is a faculty responsibility. The faculty member offering the course should be responsible for the evaluation of student course work and, under normal circumstances, is the sole judge of the grades received by students in that course.

If a student feels that a course grade was the result of a prejudiced, capricious, or in some other way unjust evaluation on the part of an instructor, that student may file a grievance petition with the Academic Standing Board.
Academic Integrity
Every Denison student is expected to know and uphold University standards in matters of academic honesty. Students who practice academic dishonesty assault their own integrity as well as that of the University. Each Denison student is expected to be familiar with this policy. Please note that violations may result in suspension or expulsion from the University. The Code of Academic Integrity and all regulations related to the academic integrity process can be found at https://denison.edu/forms/code-of-academic-integrity

Academic Procedures
Important academic procedures can be found on the Registrar pages on MyDenison and at https://denison.edu/academics/registrar. Log in to MyDenison, select Campus Resources, and choose Registrar to view information about add/drop, class registration, responsibilities of student advisees (under Statement on Advising/Faculty and Student Responsibilities), important dates and deadlines, and additional academic information.

For information about withdrawal from the University, go to https://denison.edu/campus/dean-of-students/withdrawal

For information about reinstatement & re-enrollment, go to https://denison.edu/academics/registrar/reinstatement-re-enrollment

Disability Grievance Procedures

Through policy and practice, Denison University is committed to providing to all enrolled students equal access to campus programs, services and activities. The following procedures have been adopted to ensure and maintain the University compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990 under which no qualified student with a disability shall be denied access to or participation in programs, services or activities of Denison University. A qualified student is defined as one who meets the requisite academic and technical standards required for admission or participation in a post secondary institution's programs and activities. A person with a disability is anyone with a physical or mental impairment that substantially limits one or more major life activities, such as walking, seeing, hearing, speaking or learning. In addition to those people who have visible disabilities, the definition includes people with a whole range of invisible disabilities. These include psychological disabilities,
learning disabilities, or some chronic health impairments such as epilepsy, diabetes, lupus, cancer, HIV/AIDS, and more.

To view the Disability Grievance Policy, go to https://denison.edu/forms/disability-grievance-policy-procedures

**Research Involving Human Participants**

Students planning to conduct research that will involve human participants, whether on-campus or as part of an off-campus study program or internship, must submit a Human Participants Research Approval Form and obtain approval prior to beginning research. For more information, guidelines, and access to the form, log in to MyDenison, Campus Resources, Provost, IRB Human Participants Approval Form for Student Researchers.

**Other Policies and Procedures**

**Advertising/Posting on Campus**

A. Postings for student-initiated commercial enterprises must be approved in advance by the Campus Services office.

B. All posters/banners must be event-specific and list "who," "what," "where," "when," and the sponsoring group or individual name. There are no exceptions to this policy.

C. Off-campus commercial enterprises are not permitted to advertise on campus.

D. Wording or artwork on any posting may not contain reference to an amount or type of alcohol available at an event, nor may it reference alcohol to be the dominant feature of the posting. In addition, there may not be any reference to abusive or excessive consumption of alcohol in any advertisement.

E. The advertising of term or research papers will not be permitted.

F. The sale of personal articles (i.e. books, couches) may be advertised only in Slayter Union on the Community Bulletin Board and Community Table. No advertising of any kind may be placed under the doors of residents’ rooms or on any motor vehicle on campus. There is no door-to-door solicitation allowed by anyone for any reason.

G. No advertisements or postings may be hung on exit or access doors.

H. Advertising may only be hung in interior spaces. Any advertising on any exterior surface is subject to removal and fines may be levied against
responsible parties.

I. Advertisement to the general campus population of any event requiring a guest list is not permitted.

Anti-Harassment Policy
It is the policy of Denison University, to be read in context with the important principles regarding academic freedom, that all students, faculty, staff and visitors should be free from harassment in any form – physical, verbal, graphic, written, or otherwise – based upon an individual’s race, color, gender, gender identity and/or expression, sexual orientation, family configuration, socioeconomic status, religion, ethnic or national origin, age, disability, military status, or any other status protected under federal, state, or local law. The entire Denison community is responsible for adhering to Denison's Anti-Harassment Policy https://denison.edu/forms/anti-harassment-policy.

Campus Organizations and Activities
Denison offers rich opportunities for participation in a wide variety of campus organizations, many of which are associated with the Alford Community Leadership & Involvement Center. Registered campus organizations and their members are responsible for adhering to and supporting the community standards and values as set forth in the Student Handbook, Campus Compact, https://denison.edu/campus/about/campus-compact Code of Student Conduct https://denison.edu/forms/code-of-student-conduct, and Campus Organization Handbook denison.edu/orghandbook. A campus organization and its officers may be held collectively and/or individually responsible for violations of the Code of Student Conduct. Campus organizations cannot use student activity fee allocations to donate to external organizations. For comprehensive information about operations and management of a campus organization, and important policies for campus organizations including those related to alcohol, hazing and fundraising, refer to the Campus Organization Handbook denison.edu/orghandbook

Business and Commercial Activities
Background
Denison University strives to provide an environment that is conducive to academic endeavors and co-curricular activities while always mindful of our tax exempt status. As such, all business and commercial type activities are regulated through the Finance and Management Division. While student entrepreneurship is encouraged when the academic mission is served, disruptive or commercialized types of activity on campus are prohibited. The following guidelines should be followed by individual members of the Denison community or campus organizations interested in fund raising or sponsoring business-type activities on campus. Policy implementation and activity approval is managed by the Office of Business Affairs.

Individual Denison Community Members
A. Commercial or business ventures may not be run out of residence hall rooms or in any space on campus. This includes an individual being a "representative" for a business or commercial venture for the Denison campus or marketing their goods or services in campus-owned buildings.

B. Sponsorship of a commercial business or venture on campus is possible only when a campus organization or department submits application to the Business Services Manager in the University Bookstore - Slayter Union.

C. Students engaged in academically sanctioned entrepreneurial programs on campus may utilize facilities and services of the University when faculty/student development sponsorship is obtained and activities are individually approved by faculty/student development. All business/entrepreneur activity must receive approval from the Business Services Manager to ensure compliance with University policy and procedures. As a general rule, these activities may not result in financial benefit to individuals.

Campus Organizations
A. Campus organizations may sponsor fundraising events to benefit their organization or for a cause that is clearly communicated during any fundraising activities. Campus Organizations are not allowed to raise funds to benefit any specific individual unless the circumstance for fundraising is approved by the Business Services Manager.

B. Campus Organizations may sponsor commercial or business ventures on campus when their efforts further a fundraising or academic goal of the organization. However, all commercial or business venture type of activities must demonstrate a reasonable value to the sponsoring organization and may not detract from or harm the Denison community.

C. Any fundraising activity that involves the signing up or solicitation for credit cards is not allowed on campus.

All paperwork, policies, forms, and procedures necessary for coordinating any fundraising activity on campus may be found with the Business Services Manager in the University Bookstore. Meeting with the Business Services Manager at the University Bookstore in Slayter Union will ensure compliance with University policy and procedures. For inquiries or to start the review process, email purchasing@denison.edu.

Code of Student Conduct
Part of the learning and development that Denison fosters is the ability to make ethical decisions and contribute to healthy communities by understanding the connections between individual choices and community well-being and developing
skills to work through conflict in healthy ways. Every student who accepts the invitation to join the Denison community is expected to abide by the University’s policies, and to report to the University when they observe others violating those policies. The Code of Student Conduct outlines the expectations Denison has for its students and the University’s procedures for resolving conflicts. It is not a legal document, nor written with the specificity of a criminal statute, but is an educational document based on the University’s values. The Code can be accessed at https://denison.edu/forms/code-of-student-conduct and is administered by the Office of Community Values and Conflict Resolution.

**Drug and Alcohol Policies and Information**
The Drug Free Schools and Communities Act Amendments of 1989 require Denison University to annually distribute information about the University’s Drug and Alcohol policies https://denison.edu/forms/drug-alcohol-policies-and-information to all students and staff. This document includes information about standards of conduct, legal and disciplinary sanctions, health risks, and prevention and treatment programs related to drug and alcohol use. Please take time to review this important document. Please contact the Office of Community Values and Conflict Resolution (740-587-6232) or the Office of Wellness Education (740-587-6385) with any questions.

**FERPA (Family Education Rights & Privacy Act)**
The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. To review FERPA, go to https://denison.edu/forms/ferpa-family-educational-rights-and-privacy-act

**Financial Information and Regulations**
Comprehensive information about tuition and fees, payment options, financial aid, refund and forfeiture of fees, and more may be found at https://denison.edu/campus/finances

Important information about refunds or forfeiture of fees in the case of withdrawal from the University is found in the Student Finances webpages at https://denison.edu/campus/finances/refund-or-forfeiture

**Information Technology Services Policies**
The Information Technology Services (ITS) policies and regulations for Acceptable Use, Peer-to-Peer File Sharing and other important policies and information are available by logging in to MyDenison and selecting Campus Resources, Information Technology Services, Information Security. Students should log in and familiarize themselves with all policies related to information technology. Please note that Denison’s Acceptable Use Policy specifically prohibits sharing Denison account credentials (BigRedID/username and password) with anyone. Students can grant access to selected portions of their information and records to parents and other
guests using the Parent Proxy system. Please see
https://denison.edu/campus/finances/parent-proxy for details

Missing Student Notification Policy
Denison University’s Missing Student procedures assist students who, based on facts and circumstances made known to the University, are determined to be missing. The Missing Student Notification Policy & Missing Student Procedure at http://denison.edu/forms/missing-student-policy-procedure describes required notifications within twenty-four (24) hours after the time a student is deemed to be missing. This plan complies with the August 14, 2008 Higher Education Opportunity Act, Section 485 (j) of the U.S. Department of Education.

Motor Vehicle Regulations
The Denison University Motor Vehicle Regulations have been created and adopted for the purpose of promoting the safe and orderly movement of traffic and the safe and orderly parking of vehicles on our campus.

All persons who enter Denison University campus are required to comply with Denison’s Motor Vehicle Regulations in addition to State of Ohio motor vehicle laws. Denison students who intend to park their vehicle for any length of time are expected to have knowledge of and comply with the provisions of these Rules and Regulations.

Motor vehicle regulations and policies may be viewed at https://denison.edu/campus/safety/vehicles-on-campus

Outdoor Noise Policy
Outside-amplified events on campus grounds may only take place after 4:00 p.m. academic days, unless the event is scheduled during the common hours on Thursday. This policy applies to individuals as well as campus organizations.

Reservations for campus organization events is gained through the Events & Scheduling Office. The sponsoring organization must submit a proposal for the event including date, time, place, duration and reason for the amplification of the event. The proposal should be submitted no later than one week prior to the proposed activity.

All amplified events must cease by 10 p.m. as stated in the Granville Village Noise Ordinance.

Outside-amplified events will not be approved during final exam study periods or during finals week.

Parent Communication Policy
Parents and guardians will occasionally solicit information from faculty, advisers, and others regarding their student's performance and experience. Denison
recognizes that such requests reflect the wish to support the personal and academic success of their sons and daughters. The Communication Policy https://denison.edu/forms/communication-policy describes our parent-notification policies and explains the goals and constraints that influence how conversations with parents and guardians are handled.

**Party Registration and Hosting Policy**
The Hosting Policy was developed in collaboration by students, faculty, and staff to provide autonomy to party hosts while maintaining the interest of a safe and respectful social environment. The University provides several flexible, quality spaces in which students can host registered social events. Students can become “Safe Host Trained” to activate this privilege. For information, training, and to register events, visit: https://my.denison.edu/campus-resources/campus-safety/party-registration

**Policy on Firearms**
No person shall possess, carry, store or use a firearm, deadly weapon or dangerous ordinance, as defined in the Ohio Revised Code, in or on university premises, defined as university owned, rented and/or sponsored property, except as allowable under Ohio Law. To view the complete policy, go to https://denison.edu/forms/policy-on-firearms

**Policy on Hazing**
Consistent with the Ohio Revised Code, no individual, group, campus organization or team (including intercollegiate and recreation teams) shall conduct or condone hazing activities. Apathy or acquiescence in the presence of hazing is not considered a neutral act; such action violates this policy. Tradition, the intent of such acts, and the express or implied consent of the victim do not constitute valid defenses for violation of the policy.

To view Denison’s Policy on Hazing, go to https://denison.edu/campus/anti-hazing/policy-on-hazing

**Policy on Inappropriate Relationships Between Students and Faculty**
A relationship between a faculty member and a student that is romantic or sexual is not in harmony with the values of the Denison community. Such an inappropriate relationship exploits the inherent inequality of power between faculty and students, creates a situation that inhibits the learning environment, and has a negative impact on the community. As such, it is incumbent upon faculty not to engage in such relationships, and to do so will be considered the basis for disciplinary action.

For more information and to view the complete policy, go to Policy on Inappropriate Relationships Between Students and Faculty in the faculty handbook at https://denison.edu/forms/faculty-handbook
**Policy Prohibiting Sex Discrimination, including Sexual Harassment, Sexual Misconduct, Stalking and Retaliation**

Sexual violence has a profound impact on both assault survivors and our community. Our community expects that students who choose to engage in sexual activity do so safely, appropriately, and in a manner that does not violate University Policy and/or the law. Students who attempt to or engage in sexual activity must have affirmative consent from the other person(s). Violations may vary in severity and consist of a range of behavior, including but not limited to non-consensual sexual contact or touching and non-consensual sexual intercourse, including forced sexual intercourse. Allegations of sexual misconduct are subject to the Policy Prohibiting Sex Discrimination, including Sexual Harassment, Sexual Misconduct, Stalking and Retaliation at https://denison.edu/forms/policy-prohibiting-sex-discrimination, which outlines the University's definitions of consent, force, incapacitation, and other important definitions related to sexual misconduct, as well as procedures used to investigate and resolve alleged violations. Students are responsible for reading and acting in accordance with the policy.

**Reinstatement & Re-enrollment**

Enrollment Management, Registrar and Dean of Students offices coordinate processes related to student reinstatement and re-enrollment.

For information about reinstatement & re-enrollment, go to https://denison.edu/academics/registrar/reinstatement-re-enrollment

**Residential Communities and Student Housing Policies**

Denison University is committed to the learning opportunities fostered in our residential communities. We strongly believe that students and our larger community benefit from these environments and the conditions they create within the student learning experience. As such, Denison requires that all students reside in the residence halls through the duration of their four years at the college.

With the notion of community and academic success at its core, the Residential Communities program is focused on the development of positive learning communities and a strong sense of civic responsibility and is designed to support the overall academic mission of the college. Students sign a Residence Agreement which defines student housing regulations and policies. The Residence Agreement and other important regulations may be viewed at https://denison.edu/campus/housing/residential-policies. By accepting University housing, students agree to abide by these policies as well as the Code of Student Conduct https://denison.edu/forms/code-of-student-conduct and other policies as described in this Student Handbook. The Student Resident Agreement is also available in paper copy in the Student Housing Operations & Planning office in Doane Administration building.
Smoking, Vaping, and E-Cigarettes
As a public health measure, smoking, including vaping and e-cigarettes, is prohibited in all interior areas of University buildings, including classrooms, residence halls, offices, labs, restrooms, hallways and dining rooms.

Student Consumer Complaint Policy
Federal regulations require each college or university authorized to offer postsecondary education in one or more states to ensure access to a complaint process. To view Denison’s Student Consumer Complaint Policy go to https://denison.edu/forms/student-consumer-complaint-policy

Student Records
A. Denison University guarantees full compliance with the provisions of the Family Educational Rights and Privacy Act of 1974. Student educational records are maintained and may be accessed only by members of the University with legitimate educational interest in the student.
B. Students may inspect the contents of their official file and placement credentials, including personal references. Exceptions are letters collected under a waiver of inspection and information on parents’ financial status. Requests should be in writing to the office responsible for those records and upon inspection may not be removed from that office.
C. The Division of Student Development is the depository for student conduct and disciplinary records. The Provost’s office maintains Academic Integrity records. The Registrar’s Office maintains all academic information. The Office of Financial Aid maintains all forms and correspondence regarding financial aid, scholarships and student employment. University Communications maintains information used for news releases to the media.
D. In addition to the regular sharing of grade information among University offices concerned with student academic standing and advisement, cumulative GPA’s are furnished to officers of chartered honoraries for the purpose of membership selection.
E. Contents of inspected records may be challenged upon the grounds that the information is inaccurate, misleading or otherwise in violation of the person’s privacy or other rights. The administrator responsible for maintenance of those records will hear the challenge, and based on the information presented may decide to:
   1. Let the record stand
   2. Allow the student to insert a letter of explanation
   3. Correct the record
   4. Delete the item in question

University Privacy Policy
Denison University is committed to protecting the privacy of students’ personal information. Denison respects students’ right to privacy and recognizes its
obligation to keep student information secure and confidential. For more information, go to University Privacy Policy https://denison.edu/forms/student-information-privacy-policy

Withdrawal from the University
For information about withdrawal and links to related forms, go to https://denison.edu/campus/dean-of-students/withdrawal

Withdrawing from the University may have implications concerning a student’s financial aid and repayment plan. Visit https://denison.edu/campus/finances or contact the Office of Financial Aid for more information. Students should also contact Student Accounts https://denison.edu/campus/finances with questions regarding the amount of refund or forfeiture of charges.

Important University Committees and Campus Governance
Students play an important role in shared governance of the University. For information about governance committees and how concerns get proposed and considered, refer to the Governance Document at http://denison.edu/forms/governance-document

Academic Calendar
A complete academic calendar may be found at the following website: http://denison.edu/academics/calendar